

# CONFIDENTIAL

## Walailak University International College

### Recommendation Letter

#### To the applicant:

Please write your name below and pass a copy of this form to your referee. Your referee is required to forward the completed report to you or e-mail the form directly to [wuic.admissions@mail.wu.ac.th](mailto:wuic.admissions@mail.wu.ac.th) or submit the report in sealed envelope together with your other application materials. Thank you.

Name of applicant: .....

- Course applying for:
- Bachelor of Engineering Program in Digital Innovation Engineering
  - Bachelor of Arts Program in Public Affairs
  - Bachelor of Business Administration Program in Logistics Analytics and Supply Chain Management
  - Bachelor of Laws Program in Legal Applications
  - Bachelor of Business Administration Program in Accountancy

#### Note to referee:

The person named above is applying for admission to course as shown. He/She has named you as his/her referee. We would appreciate receiving your confidential report **in sealed envelope with flap of envelope bearing the signature of the respective referee**. Otherwise you may choose to send the form via e-mail directly to [wuic@wu.ac.th](mailto:wuic@wu.ac.th) with stating applicant name in the subject line. You may write your report on the next page of this form. Please use a separate sheet if necessary.

1. How long have you know the applicant and in what capacity?

2. Among the students at a similar level, how would you rate the applicant's academic performance?

(Please check  in the appropriate box.)

Top ranking

Middle ranking

Lowest ranking

Unable to judge

3. How would you rate the applicant's proficiency in English – in speaking, reading and writing (i.e. excellent, good, fair)?

Writing:       Excellent       Good       Fair       Poor

Speaking:       Excellent       Good       Fair       Poor

Reading:       Excellent       Good       Fair       Poor

Please return this report to the applicant in sealed envelope with its flap bearing your signature. Thank you.

3. Please check  $\surd$  in the appropriate boxes.

	Below Average	Average	Good	Outstanding	Truly Exceptional	Inadequate Opportunity To observe
Self-discipline, Self-management						
Problem-solving						
Inter-personal communication skill						
Ability to work with other						
Potential to complete a Bachelor degree						

4. Personal report on applicant (if possible, comment on applicant's academic ability and job skills, experience, and performance):

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Signature:		Date:	
Name of Referee:			
Designation:			
School:			
Country:			

Please return this report to the applicant in sealed envelope with its flap bearing your signature. Thank you.